

# Request for Proposal



<b>Issue Date:</b>	06/09/2025	<b>Anticipated Award:</b>	07/03/2025
<b>Title:</b>	Well Pad and Access Road Construction	<b>Project Location:</b>	Hancock County, WV Harrison County, OH
<b>Project(s):</b>	300151 - TriState	<b>Type of Agreement:</b>	Firm lump sum Not to exceed
<b>Prime Contract(s):</b>	Cooperative Agreement Number DE-FE0032441 CFDA 81.089	<b>Proposal Validity:</b>	90 DAYS (Shorter validity period will be considered if a brief explanation is included in the proposal)
<b>Proposal due by : 06/27/2025 12:00 PM CST</b>			

**NOTICE:** This procurement is subject to the requirements of **2 C.F.R. § 200** (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards). All Proponents must comply with applicable federal regulations.

## 1. PROCESS INFORMATION

**Request:** Projeo Corporation invites your organization to submit a written proposal based on the scope of work in Attachment 1 and the requirements herein. All proposals must be compliant with this Request for Proposal (RFP) and the documents referenced and attached. Projeo reserves the right to amend or cancel this RFP, at any time prior to the submission deadline. Projeo also reserves the right to make a partial award, or to make no award if it determines that such action is in the best interest for the project. Any changes will be communicated in writing to all proponents.

**Confidentiality:** All information provided in this RFP is confidential and proprietary to Projeo Corporation. Proponents shall not disclose any information contained herein to third parties without prior written consent from Projeo.

**Terms and Conditions:** The Terms and Conditions are included in Attachment 3. All Proponents must explicitly state any exceptions to the attached Terms and Conditions in the proponent reply form in Attachment 2 of this invitation. Prime contract flow-down provisions are provided in Attachment 4 and are part of the agreement. Unacceptable, unreasonable, or inability to arrive at mutually acceptable terms and conditions may result in rejection of the proposal without further discussion.

**Proposal Costs:** Any effort and costs or expenses incurred by you because of the RFP shall be your sole responsibility. There is no obligation for Projeo to cover any costs incurred or to make any purchase order awarded because of this Request for Quotation. The pricing quoted is to be firm for ninety (90) days from the date of quotation. Offers with a shorter validity period will be considered. However, if you are unable to provide the full 90 days validity, please include a brief explanation in your proposal.

**Davis Bacon Act:** This project is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2,000 shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of Chapter 31 of Title 40, United States Code commonly referred to as the "Davis-Bacon Act" (DBA).

**Evaluation Criteria and Right to Reject:** Projeo Corporation reserves the right to reject any bids or to request additional information. Bids will be evaluated based on safety, cost, experience, technical/management approach, and availability. The selection criteria are included in Section 5.

**Cost Structuring Requirements:** Except as otherwise expressly provided herein, contractor shall supply all adequate and competent labor, supervision, tools, equipment, installed and consumable materials, services, and testing devices for the completion of the construction package as described within this document and RFP package. The proposal should include unit pricing for any services, materials, transport, fees, and other items which may be necessary for proponent to complete the work scope, including applicable Taxes. Unless specific exceptions are taken to these specifications, Projeo Corporation will require quoted packages to comply with the complete RFP package.

**Insurance Requirements:** Projeo requires the proponent to carry appropriate insurance for the scope of work described. Copies of insurance certificates, although not requested at this time, will be required prior to issuance of a purchase order for services. The

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successful contractor may be required to list Projeo Corporation's client as additional insured on their insurance certificate. The following minimum insurance coverage will be required of all contractors and suppliers of onsite services during this project:

Workers Comp. / Employer's Liability	\$1,000,000 per accident	\$1,000,000 Aggregate
Commercial General Liability	\$3,000,000 per occurrence	\$3,000,000 Aggregate
Automotive Liability	\$3,000,000 Bodily Injury Per Occurrence	\$3,000,000 Property Damage Per Occurrence
Excess/Umbrella	\$3,000,000	\$3,000,000 Aggregate

**Invoicing and Payment Terms:** Timely invoicing will be required. Payment terms will be NET-60.

**Health, Safety, and Environment:** Contractor should comply with applicable regulations and industry standards. Best industry practices shall be used to assure the health and safety of individuals and the protection of the environment. Contractor shall conduct the work in a safe manner, take all reasonable measures to protect the health and safety of all workers and members of the public, immediately rectify all known unsafe situations or potential hazards, and strictly comply with policies and applicable laws (including reporting requirements).

**Conflict of Interest and Gratuities:** By acknowledgement of response to this RFP, you certify that no gratuities were offered by your organization or solicited by Projeo either directly or indirectly.

**Questions and Submissions:** Questions and proposals must be submitted to Projeo Corporation on or before the due date to [purchasing@projeo.com](mailto:purchasing@projeo.com). Questions regarding this RFP will only be accepted in writing, via email. The deadline for question submittal is presented in the schedule below. No questions will be accepted after the deadline. If written questions are submitted, an addendum will be provided (via email) to all competing bidders.

#### Schedule:

All work shall be performed based on the following schedule.

1. June 05, 2025 Invitation to Bid
2. June 18, 2025 In-Person Meeting at the Wellsite (To confirm time please ask [purchasing@projeo.com](mailto:purchasing@projeo.com))
3. June 20, 2025 All Bid Questions Due – 12:00pm CST
4. June 24, 2025 Clarifications Issued to Bidders
5. **June 27, 2025 Proposals Due – 12:00pm CST**
6. July 3, 2025 Anticipated Award Contract

## 2. PROPOSAL REQUIREMENTS

Proponents are required to submit a complete proposal including the following:

#### **Technical Proposal:**

1. Company overview and experience – Brief summary of company history, ownership, and experience with similar projects
2. Crew qualifications, certifications, and experience
3. Safety program details and incident record
4. Proposed project schedule
5. Completed RFP Questionnaire form (**Attachment 2**)
6. Staffing plan, including qualifications and experience (**Attachment 5**)

**Commercial Proposal:**

1. Provide a **FIRM LUMP SUM NOT TO EXCEED BID** for the complete work and supply of materials/equipment as defined in the RFP package. All applicable Taxes must be included.
  - Proposals or rates based on cost-plus, time and materials, or any other reimbursable pricing structures will not be considered. Proponents must submit firm fixed-price proposals
2. Signed Debarment Certification form (**Attachment 6**)

**3. SUBMISSION AND RECEIPT OF PROPOSALS**

The proposal must be submitted electronically to [purchasing@projeo.com](mailto:purchasing@projeo.com)

- The subject line must include: "RFP [TITLE] – [COMPANY NAME] - [DATE]". All attachments must be clearly labeled
- Maximum file size: 15MB (send multiple emails if necessary)
- Accepted formats: PDF, Microsoft Word, Microsoft Excel

**Proposal Changes:** If an offeror proposes any changes or modifications to the requirements, scope, or terms outlined in this RFP, these must be clearly identified and justified in a separate section of the proposal. All proposals shall be in U.S. dollars.

**4. LABOR BY CONTRACTOR**

The proposal shall include all labor costs associated with the proposed work.

**5. SELECTION CRITERIA**

Proposals will be evaluated based on the following criteria:

Criteria	Weight (%)
Qualifications & Experience	20
Technical Approach	10
Cost	40
Schedule	15
HSE	10
Other considerations (Innovation, stewardship, relationships, local hiring)	5

**6. ATTACHMENT LIST**

1. Scope of Work
2. RFP Questionnaire Form
3. Terms and Conditions
4. Prime Contract Flow Down Provisions
5. Proposed Staff Form
6. Debarment Certification Form
7. Wage Determination Ohio
8. Wage Determination West Virginia

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# Attachment 1

## Scope of Work

### **OVERVIEW**

Projeo plans to drill two vertical stratigraphic test wells – one in Hancock County, WV and the other in Harrison County, OH – during Q3 and Q4 2025. These wells are expected to be drilled consecutively starting in Hancock County and continuing in Harrison County. The drilling campaign will support a broader subsurface characterization effort under the U.S. Department of Energy funded CarbonSAFE project.

### **PROJECT LOCATION**

- Hancock County, West Virginia: 40.559125, -80.591508
- Harrison County, Ohio: 40.219354, -80.949186

### **PROJECT SCOPE**

Bidder is to construct the two well pads and associated access roads per the specifications detailed in the attached site plan for each wellsite. These site plans contain cut / fill quantities specified in cubic yards, a sequence of construction, and all other details needed to quantify the services and materials needed to construct as approved by the WVDEP/ODNR.

#### ***Notes:***

- *The bidder should provide the lead time it requires to start work on the project if awarded the contract.*
- *This is not the final site plan for either the Hancock County or Harrison County well. We are currently working with a construction engineering company to finalize the cut/fill quantities, which will be available by June 13th. An addendum will be issued to all participants to enable accurate bidding.*
- *The objective of sending the RFP at this stage is to allow all bidders to review the terms and conditions required for participation in the bidding process – particularly compliance with the Davis-Bacon Act. We have an in-house consultant available to answer any questions and review specific compliance requirements.*
- *An onsite visit will be available upon regulatory permit approval.*

### **GENERAL REQUIREMENTS**

- The successful bidder will function as the contractor for all work specified and shall be responsible for all supervision, scheduling of work, quality of the equipment and workmanship, permits and compliance with all applicable laws, codes, and ordinances.
- The contractor shall provide all trucking and other specialty equipment as required to provide their services.
- The contractor shall provide equipment that meets industry standards and requirements. Additional requirements in accordance with the operations program may be required and will be discussed at the award phase.
- Responsible for maintaining appropriate communication throughout operation for proper execution and to meet the objectives.

### **SAFETY AND TRAINING REQUIREMENTS**

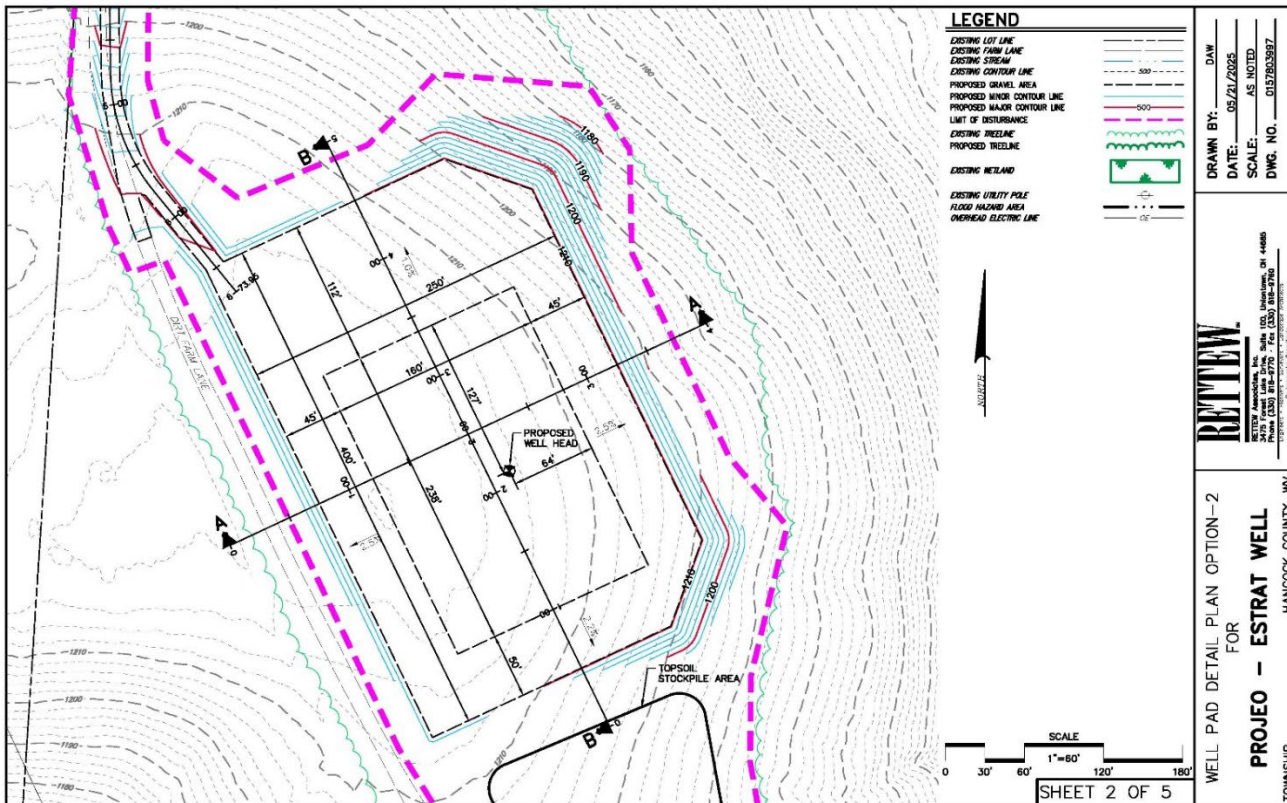
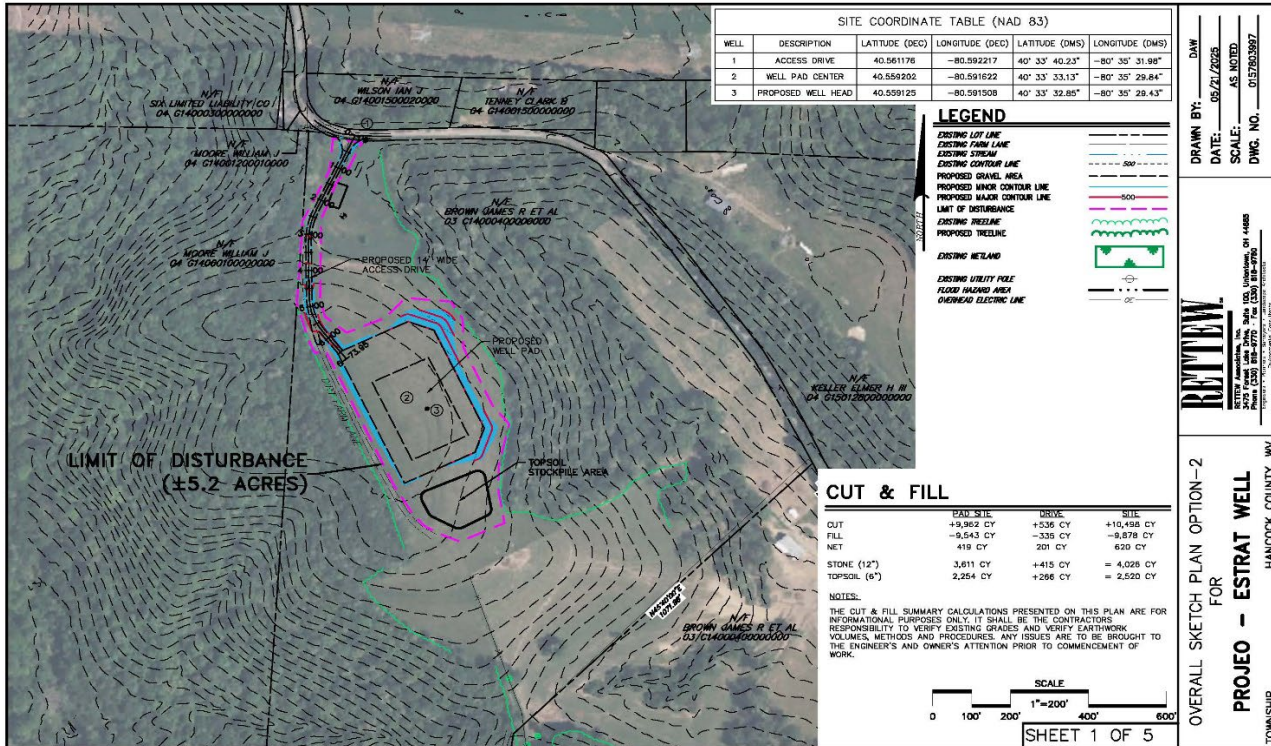
- The contractor shall follow all Tenaska, Projeo, U.S. Department of Energy, and industry applicable procedures for safe work practices at all times.
- The work performed shall meet all local, state, and national code requirements and all governing industry and regulatory codes.
- All personnel shall wear appropriate PPE to be supplied by the contractor.

- All operations shall be conducted in a manner to protect against harm or damage to life, property, and natural resources.
- Daily Pre-job briefings, Job Safety Analysis (JSA), applicable permits (hot, cold, confined space etc.) and safety toolbox meetings shall be conducted by the contractor.
  - Should be able to provide a copy of internal daily meetings, JSA, permits and safety toolbox meeting if required.
- Contractor shall ensure all required safety items are available and in use at the site including but not limited to PPE, fire extinguishers, signs, traffic control, and adequate first aid supplies.
- All contractor personnel onsite should be appropriately trained by the contractor.
- The contractor shall ensure that all contractor personnel are aware of the site safety requirements, emergency response plans, and evacuation plans.

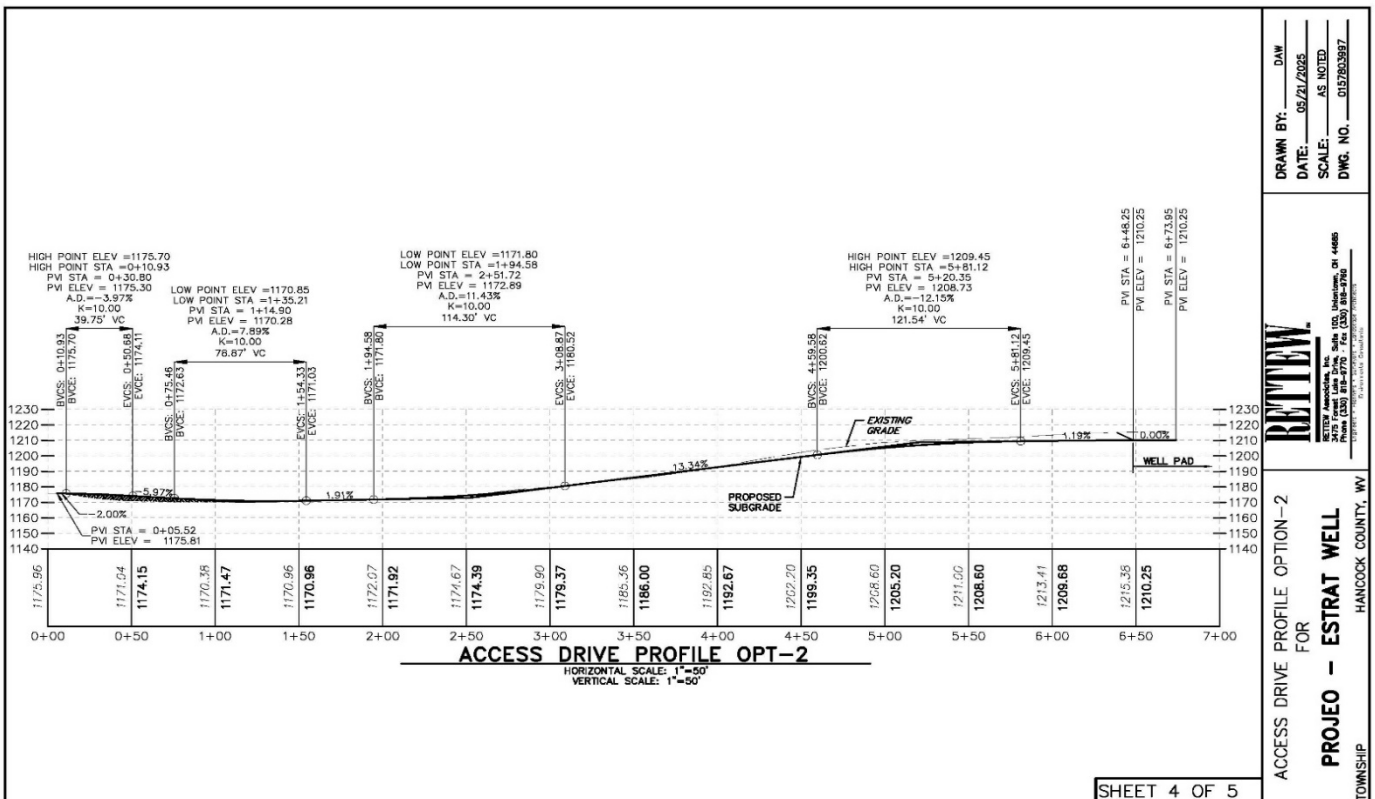
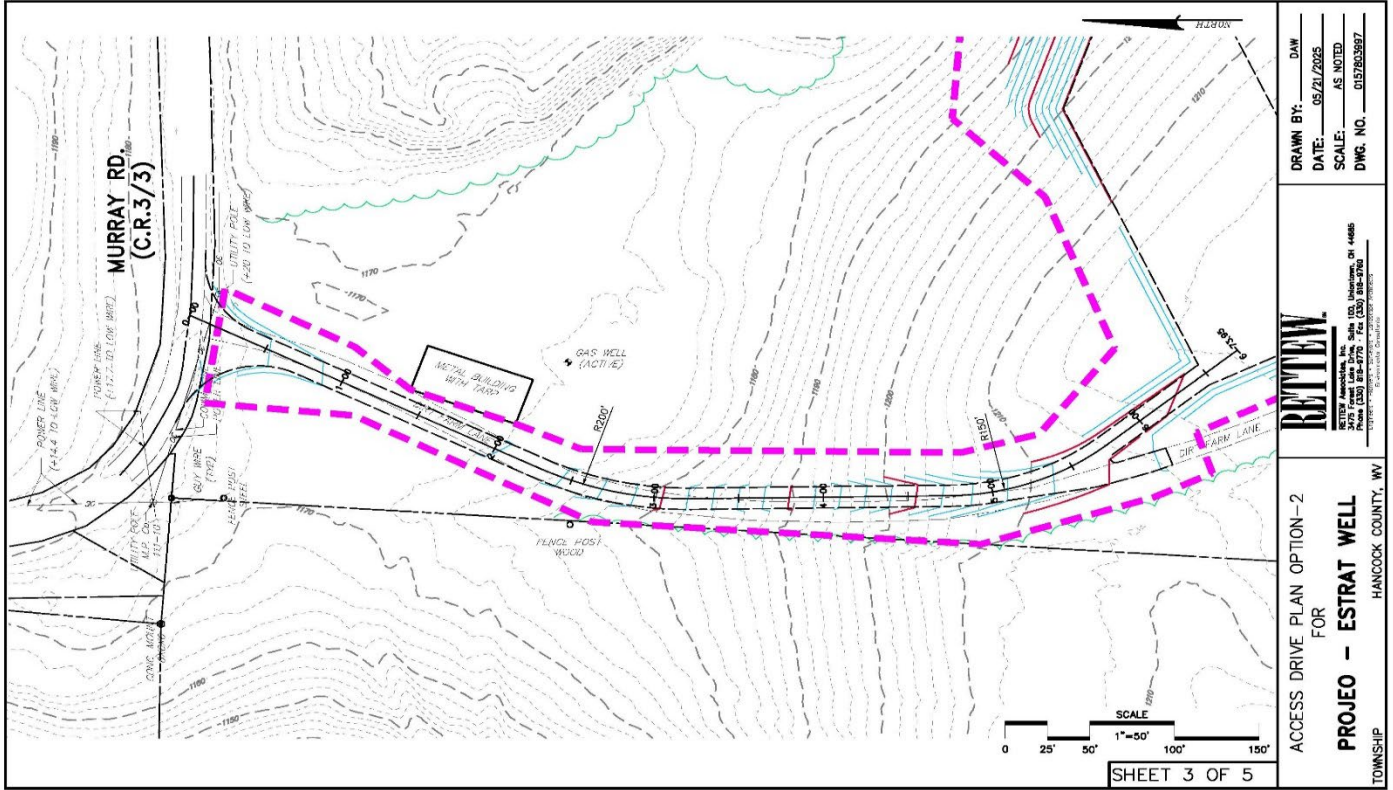
#### **ASSUMPTIONS AND CLARIFICATIONS**

- This RFP does not constitute a binding offer.
- Contract award is subject to satisfactory due diligence.
- Access to the well pad is not confirmed until approval from WVDOT/ODOT.
- The contractor is responsible for providing all required materials, including culverts, silt socks, erosion control blankets, and any other items specified in the Bill of Materials included in the site plans.
- The contractor must include all labor, fuel, and costs associated with the purchase and transportation of materials specified in the Bill of Materials to the well sites.
- All mobilization and demobilization costs must be included, including transfers between well sites, as well as mobilization to the Hancock site and demobilization from the Harrison site.
- The contractor is responsible for demobilizing all the rented equipment within two weeks of the end of the project. The project end will be communicated by the Projeo representative via email. The vendor will be liable for additional costs incurred due to delays in equipment demobilization.

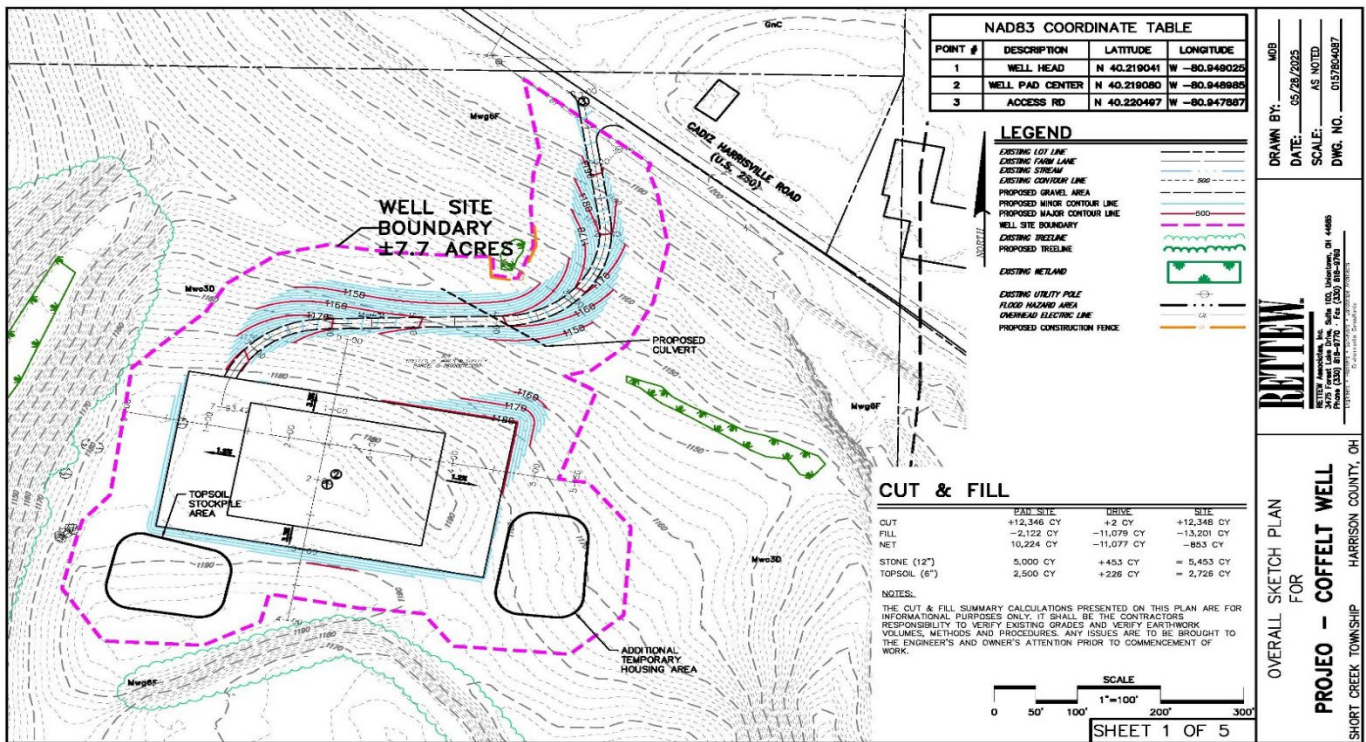
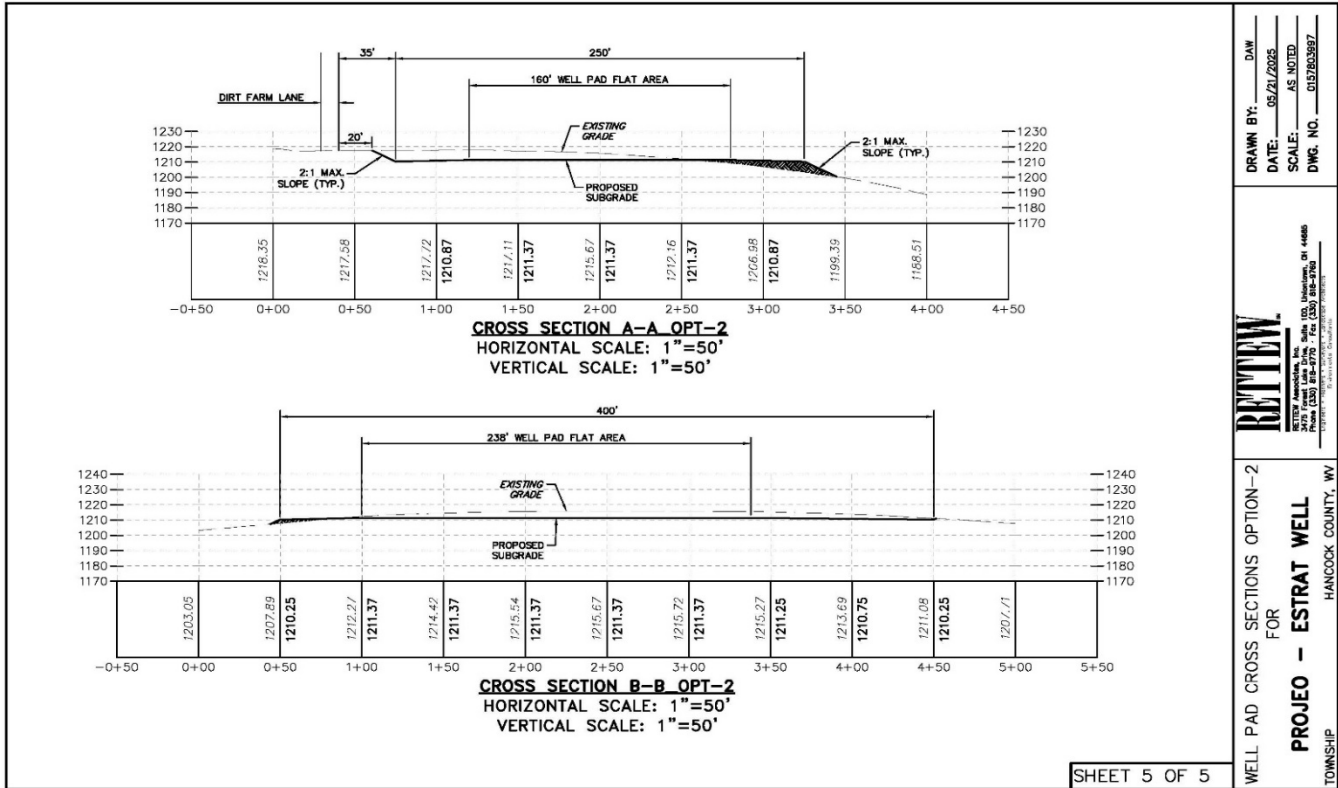




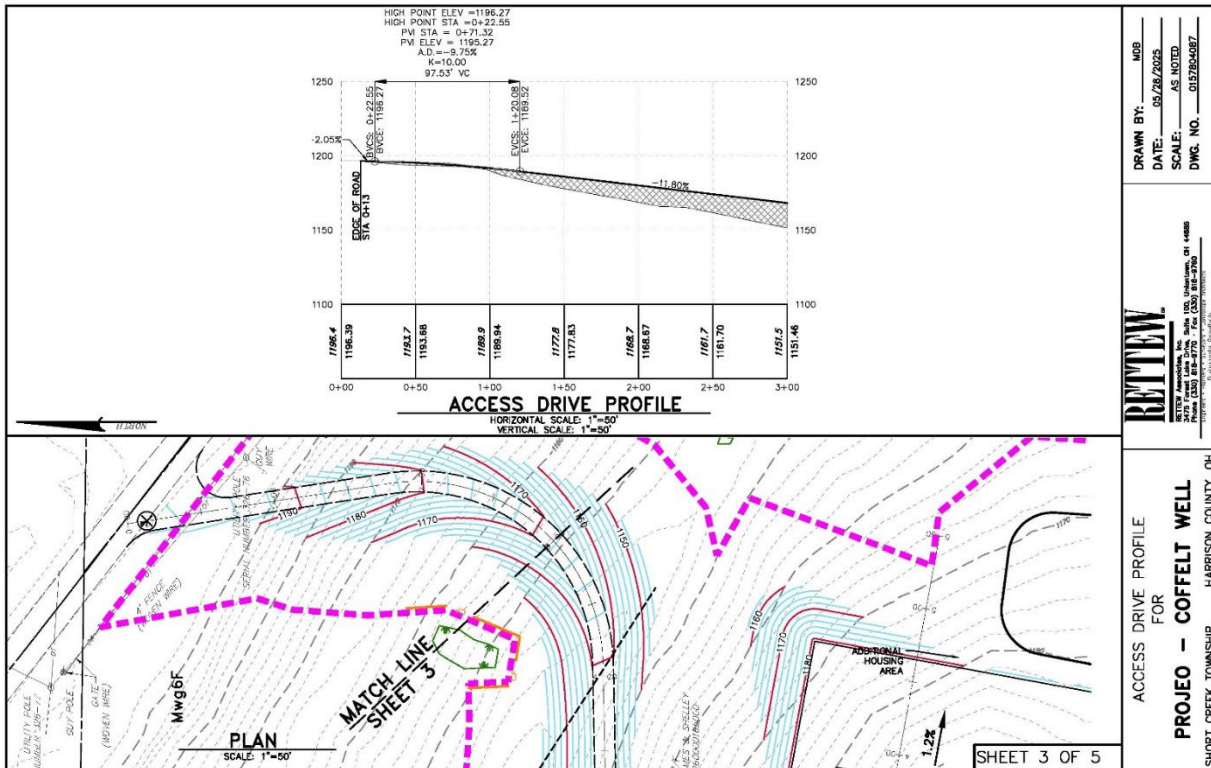
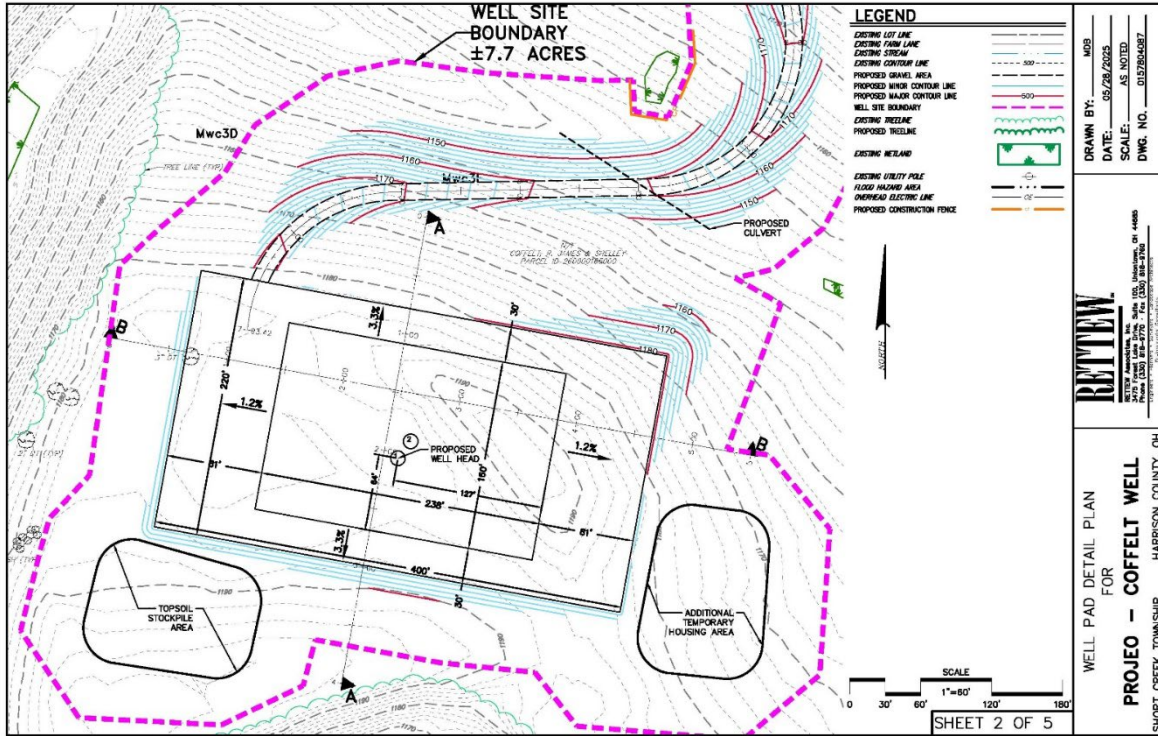




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ACCESS DRIVE PROFILE FOR <b>PROJEO - COFFETT WELL</b>		<b>REVIEW</b> REVIEW Associates, Inc. 10000 Highway 100, Suite 200 Dallas, Texas 75243-1270 Tel. (214) 343-2700 Telex 730000 REVI ASSOC		DRAWN BY: <u>MOB</u> DATE: <u>05/28/2025</u> SCALE: <u>AS NOTED</u> DWG. NO. <u>0157904387</u>
SHORT CREEK TOWNSHIP		HARRISON COUNTY, OH		

WELL PAD CROSS SECTIONS  
FOR  
**PROJEO - COFFELT WELL**  
SHORT CREEK TOWNSHIP  
HARRISON COUNTY, OH

**REVIEW**

UNITED Associates, Inc. Suite 100, Uniontown, OH 44685  
Phone (330) 818-2170 • Fax (330) 818-2790

DATE: 05/28/2025  
SCALE: AS NOTED  
DWG. NO. 0157904087

DRAWN BY: MOB

UNITED Associates, Inc. Suite 100, Uniontown, OH 44685  
Phone (330) 818-2170 • Fax (330) 818-2790

DATE: 05/28/2025  
SCALE: AS NOTED  
DWG. NO. 0157904087

DRAWN BY: MOB

## Attachment 2

### RFP Questionnaire Form

1. What are your organization's core values?
2. How does your organization value health & safety?
3. How does your product/service create an environmental impact?
4. How does your organization value stewardship?
5. What is your experience working in the carbon capture and underground storage industry?
6. What is your experience working with industrial facilities?
7. How does your product/service differentiate you from others?
8. How do you manage and retain key personnel crucial for a project like this?



9. List any previous experiences with similar projects?

10. How would you manage social responsibility for this project?

11. Please list any exceptions or deviations to the RFP requirements, terms and conditions, or any requirement:

12. Confirm acceptance to contract flow downs: ☐Yes ☐No

13. If applicable, please list all subcontractors you plan to use to provide the service (Company name and service):

14. Please provide the Cybersecurity Point of Contact and Documentation:

15. Provide your Unique Entity ID (UEI) number:

## CERTIFICATION

By submitting this form, I certify that:

1. I have thoroughly reviewed, fully understood, and accepted all requirements, terms and conditions set forth in this request for proposal (RFP) and the documents referenced and attached. I further acknowledge that my submission constitutes a binding offer and agrees to be fully bound by all provisions contained therein without exception, unless explicitly stated otherwise in the proposal.
2. The information provided in the proposal is accurate and complete to the best of our knowledge.
3. All aspects of this proposal will remain confidential and will not be disclosed to unauthorized parties.
4. Any misrepresentations or false statements contained in this submission may result in immediate disqualification.

Company Name: \_\_\_\_\_

Authorized representative Name: \_\_\_\_\_

Authorized Representative Title: \_\_\_\_\_

Authorized Representative Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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