

# Request for Proposal



<b>Issue Date:</b>	06/02/2025	<b>Anticipated Award:</b>	07/04/2025
<b>Title:</b>	Mud Services	<b>Project Location:</b>	Hancock County, WV Harrison County, OH
<b>Project(s):</b>	300151 - TriState	<b>Type of Agreement:</b>	Firm lump sum Not to exceed
<b>Prime Contract(s):</b>	Cooperative Agreement Number DE-FE0032441 CFDA 81.089	<b>Proposal Validity:</b>	90 Days (Shorter validity periods will be considered if offeror includes a brief explanation in its proposal)
<b>Proposal due by : 06/13/2025 12:00 PM CST</b>			

**NOTICE:** This procurement is subject to the requirements of **2 C.F.R. § 200** (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards). All Proponents must comply with applicable federal regulations.

## 1. PROCESS INFORMATION

**Request:** Projeo Corporation invites your organization to submit a written proposal based on the scope of work in Attachment 1 and the requirements herein. All proposals must be compliant with this Request for Proposal (RFP) and the documents referenced and attached. Projeo reserves the right to amend or cancel this RFP, at any time prior to the submission deadline. Projeo also reserves the right to make a partial award, or to make no award if it determines that such action is in the best interest for the project. Any changes will be communicated in writing to all proponents.

**Confidentiality:** All information provided in this RFP is confidential and proprietary to Projeo Corporation. Proponents shall not disclose any information contained herein to third parties without prior written consent from Projeo.

**Terms and Conditions:** The Terms and Conditions are included in Attachment 3. All Proponents must explicitly state any exceptions to the attached Terms and Conditions in the proponent reply form in Attachment 3 of this invitation. Prime contract flow-down provisions are provided in Attachment 4 and are part of the agreement. Unacceptable, unreasonable, or inability to arrive at mutually acceptable terms and conditions may result in rejection of the proposal without further discussion.

**Proposal Costs:** Any effort and costs or expenses incurred by you because of the RFP shall be your sole responsibility. There is no obligation for Projeo to cover any costs incurred or to make any purchase order awarded because of this Request for Quotation. The pricing quoted is to be firm for ninety (90) days from the date of quotation.

**Davis Bacon Act:** This project is funded under Division D of the Bipartisan Infrastructure Law (BIL). All laborers and mechanics employed by contractors or subcontractors in the performance of construction, alteration, or repair work in excess of \$2,000 shall be paid wages at rates not less than those prevailing on similar projects in the locality, as determined by the Secretary of Labor in accordance with subchapter IV of Chapter 31 of Title 40, United States Code commonly referred to as the "Davis-Bacon Act" (DBA).

**Evaluation Criteria and Right to Reject:** Projeo Corporation reserves the right to reject any bids or to request additional information. Bids will be evaluated based on safety, cost, experience, technical/management approach, and availability. The selection criteria are included in Section 5.

**Cost Structuring Requirements:** Except as otherwise expressly provided herein, contractor shall supply all adequate and competent labor, supervision, tools, equipment, installed and consumable materials, services, and testing devices for the completion of the construction package as described within this document and RFP package. The proposal should include unit pricing for any services, materials, transport, fees, and other items which may be necessary for proponent to complete the work scope. Unless specific exceptions are taken to these specifications, Projeo Corporation will require quoted packages to comply with the complete RFP package.

**Insurance Requirements:** Projeo requires the proponent to carry appropriate insurance for the scope of the work described. Copies of insurance certificates, although not requested at this time, will be required prior to issuance of a purchase order for services. The

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successful contractor may be required to list Projeo Corporation's client as additional insured on their insurance certificate. The following minimum insurance coverage will be required of all contractors and suppliers of onsite services during this project:

Workers Comp. / Employer's Liability	\$1,000,000 per accident	\$1,000,000 Aggregate
Commercial General Liability	\$3,000,000 per occurrence	\$3,000,000 Aggregate
Automotive Liability	\$3,000,000 Bodily Injury Per Occurrence	\$3,000,000 Property Damage Per Occurrence
Excess/Umbrella	\$3,000,000	\$3,000,000 Aggregate

**Invoicing and Payment Terms:** Timely invoicing will be required. Payment terms will be NET-60.

**Health, Safety, and Environment:** Contractor should comply with applicable regulations and industry standards. Best industry practices shall be used to assure the health and safety of individuals and the protection of the environment. Contractor shall conduct the work in a safe manner, take all reasonable measures to protect the health and safety of all workers and members of the public, immediately rectify all known unsafe situations or potential hazards, and strictly comply with policies and applicable laws (including reporting requirements).

**Conflict of Interest and Gratuities:** By acknowledgement of response to this RFP, you certify that no gratuities were offered by your organization or solicited by Projeo either directly or indirectly.

**Questions and Submissions:** Questions and proposals must be submitted to Projeo Corporation on or before the due date to [purchasing@projeo.com](mailto:purchasing@projeo.com). Outside of questions that may be submitted at a pre-bid meeting, questions regarding this RFP will only be accepted in writing, via email. The deadline for question submittal is presented in the schedule below. No questions will be accepted after the deadline. If questions are posed at the pre-bid meeting or if written questions are submitted, an addendum will be provided (via email) to all competing Offerors.

#### **Schedule:**

All work shall be performed based on the following schedule.

1. June 02, 2025 Invitation to Bid
2. June 09, 2025 All Bid Questions Due – 12:00pm CST
3. June 11, 2025 Clarifications Issued to Offerors
4. June 13, 2025 Virtual Clarification Meeting via Teams
5. June 20, 2025 Proposals Due – 12:00pm CST
6. July 04, 2025 Award Contract

## **2. PROPOSAL REQUIREMENTS**

Proponent is required to provide sufficient cost breakdown to enable evaluation of price reasonableness. As part of the proposal, provide a description of your technical and management approach for conducting the requirements of the statement of work. Proposals or rates based on cost-plus, time and materials, or any other reimbursable pricing structures will not be considered. Proponents must submit firm fixed-price proposals.

Proposals should include the following information:

1. Technical Proposal
  - Company overview and experience. References from similar projects (i.e., nearby case histories, analogous offsets).
  - Proposed drilling fluid program per interval.
  - Detailed methodology for completing the scope of work (i.e., formation sensitivities, loss zones).
  - Key personnel qualifications, certifications, and experience.
  - Safety program details and incident records.

## 2. Commercial Proposal

- Unit rates and estimated Taxes for:
  - Chemicals, additives, base oil, and mud products
  - Mud engineer services (daily rate)
- Estimated required chemicals and additives per interval
- Estimated total mud system cost per interval
- Estimated total cost of trucking per interval

## 3. Logistics Readiness

- Provide list of nearest stocking points and storage yards from where the proposed chemicals, additives, base oil and mud products will be supplied. Proposed project schedule (i.e., service location, product availability).
- Delivery times
  - Normal delivery
  - Emergency delivery

## 4. Supporting Documents

- References from similar projects – contact details and project summaries for 2–3 recent comparable projects, ideally in the same region or geologic setting
5. Completed RFP Questionnaire form (Attachment 2)
  6. Staffing plan, including qualifications and experience (Attachment 5)
  7. Signed Debarment Certification form (Attachment 6).
  8. Completed American made product form (Attachment 9)

## 3. SUBMISSION AND RECEIPT OF PROPOSALS

The proposal must be submitted electronically to [purchasing@projeo.com](mailto:purchasing@projeo.com)

- The subject line must include: “RFP [TITLE] – [COMPANY NAME] - [DATE]”. All attachments must be clearly labeled
- Maximum file size: 15MB (send multiple emails if necessary)
- Accepted formats: PDF, Microsoft Word, Microsoft Excel

**Proposal Changes:** If a proponent proposes any changes or modifications to the requirements, scope, or terms outlined in this RFP, these must be clearly identified and justified in a separate section of the proposal. All proposals shall be in U.S. dollars.

## 4. LABOR BY CONTRACTOR

Projeo requires your organization to comply with the Davis-Bacon Act, as amended (40 U.S.C. §3141-3148), which requires payment of prevailing wages and fringe benefits to laborers and mechanics employed on the project. Wages determinations are found in attachments 7 and 8 of this invitation.

The proposal shall include all labor costs associated with the proposed work.

## 5. SELECTION CRITERIA

Proposals will be evaluated based on the following criteria:

Criteria	Weight (%)
Qualifications & Experience	20
Technical Approach	20
Cost	30
Schedule	15
HSE	10
Other considerations (Innovation, stewardship, relationships, local hiring)	5

## 6. ATTACHMENT LIST

1. Scope of Work
2. RFP Questionnaire Form
3. Terms and Conditions
4. Prime Contract Flow Down Provisions
5. Proposed Staff Form
6. Debarment Certification Form
7. Wage Determination Ohio
8. Wage Determination West Virginia
9. American-made Equipment and Products Form

# Attachment 1

## Scope of Work



### OVERVIEW

Projeo plans to drill two vertical stratigraphic test wells – one in Hancock County, WV and the other in Harrison County, OH – during Q3 and Q4 2025, with potential for operations to extend into Q1 2026. These wells are expected to be drilled consecutively starting in Hancock County and continuing in Harrison County. Attached wellbore schematics outline the preliminary development plan. The drilling campaign will support a broader subsurface characterization effort under the U.S. Department of Energy funded CarbonSAFE project.

### PROJECT LOCATION

- Hancock County, West Virginia: 40.553713°, -80.590347°
- Harrison County, Ohio: 40.219354°, -80.949186°

### PROJECT SCOPE

Offerors are requested to propose an air/mist, water-based mud (WBM) and synthetic oil-based mud (SOWB) system for drilling the Hancock and Harrison well.

### EQUIPMENT & SERVICES REQUESTED

The offeror shall provide the following personnel, equipment, and materials:

- Drilling Fluid Systems:
  - Provide air/mist and WBM system for the Hancock County well (TR1-UOB-2) as detailed in the attached wellbore schematic:
    - *WBM Interval: +/-650 ft to +/-1,800 ft*
    - *Air/Mist Interval: +/-1,800 ft to +/-7,123 ft*
  - Provide air/mist and SOB system for the Harrison County well (TB2-UOB-19) as detailed in the attached wellbore schematic:
    - *Air/Mist Interval: +/-600 ft to +/-1,800 ft*
    - *Air/Mist Interval: +/-1,800 ft to +/- 9,214 ft*
    - *SOB Interval: +/-9,214 ft to +/-12,174 ft*
  - Engineering Support:
    - Detailed wellbore stability analysis & modeling
    - Hydraulics modeling reports (pre-job predictions of ECD, cuttings transport, etc.)
    - Hole cleaning and stuck pipe prevention strategies
    - Contingency plan for losses, well control situations, and cuttings bed removal
    - Evaluation of wellbore stability, pore pressure, and fracture gradient considerations
- Field Services:
  - Provide qualified Mud Engineer(s) on location 24/7 during drilling operations.
  - Continuously monitor, test, and maintain drilling fluid properties as per the approved mud program
  - Provide daily fluid reports, inventory usage, and mud volume balance sheets
  - Advise the drilling team on hole cleaning, stuck pipe prevention, and wellbore integrity concerns related to fluids.
- Logistics & Materials Delivery:
  - Responsible for delivery of all materials, chemicals, and additives to the well site as per the drilling schedule.

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- Manage logistics and inventory, ensuring uninterrupted supply and minimizing downtime.
- Technical Recommendations:
  - Offerors are encouraged to propose recommended additives and contingency products that might be needed depending on hole conditions, including but not limited to:
    - Lost circulation materials (LCM)
    - Shale inhibitors and stabilizers
    - Lubricants and torque reducers
    - Viscosifiers and filtration control agents
- Post-Well Reporting:
  - Provide end-of-well drilling fluid performance report.

Projeo encourages the Offeror to detail any services / equipment that may enhance efficiency, safety, or provide additional value to the project that may not be listed above.

### **WORK SCHEDULE**

A typical project work schedule will require 24 x 7 operational coverage. Proponents should consider staffing and equipment rotation accordingly.

### **GENERAL REQUIREMENTS**

- The successful Offeror will function as the contractor for all work specified and shall be responsible for all supervision, scheduling of work, quality of the equipment and workmanship, permits and compliance with all applicable laws, codes, and ordinances.
- Use of any subcontractors to provide assigned services shall be subject to the written approval of Projeo Corporation.
- The contractor shall provide equipment that meets industry standards and requirements. Additional requirements in accordance with the operations program may be required and will be discussed at the award phase.
- Responsible for maintaining appropriate communication throughout operation for proper execution and to meet the objectives. This communication includes but is not limited to:
  - Coordination with Projeo field representatives i.e., well site supervisor and project engineer.
  - Coordination with any other operations crew with respect to their involvement in operations.
  - Provide a daily field ticket with summary of work and cost breakdown to the Projeo field representative. For Projeo accounting to process invoices, each field ticket must be stamped or signed by the Projeo field representative. Invoices submitted without an attached signed field ticket will not be accepted and returned.

### **SAFETY AND TRAINING REQUIREMENTS**

- The contractor shall follow all Tenaska, Projeo, U.S. Department of Energy, and industry applicable procedures for safe work practices at all times.
- The work performed shall meet all local, state, and national code requirements and all governing industry and regulatory codes.
- All personnel shall wear appropriate PPE to be supplied by the contractor.
- All operations shall be conducted in a manner to protect against harm or damage to life, property, and natural resources.

- Daily Pre-job briefings, Job Safety Analysis (JSA), applicable permits (hot, cold, confined space etc.) and safety toolbox meetings shall be conducted by the contractor.
  - Should be able to provide a copy of internal daily meetings, JSA, permits and safety toolbox meeting if required.
- All activities shall be performed under the direct supervision of Projeo Corporation representative.
- Contractor shall ensure all required safety items are available and in use at the site including but not limited to PPE, fire extinguishers, gas testers, signs, traffic control, and adequate first aid supplies.
- All contractor personnel onsite should be appropriately trained by the contractor.
- Contractor shall ensure that all contractor personnel are aware of the site safety requirements, emergency response plans, and evacuation plans.

#### **ASSUMPTIONS AND CLARIFICATIONS**

- Projeo will provide telehandler and manlift during field operations.
- Projeo will provide onsite accommodation for mud engineer(s).

# TR1-UOB-2

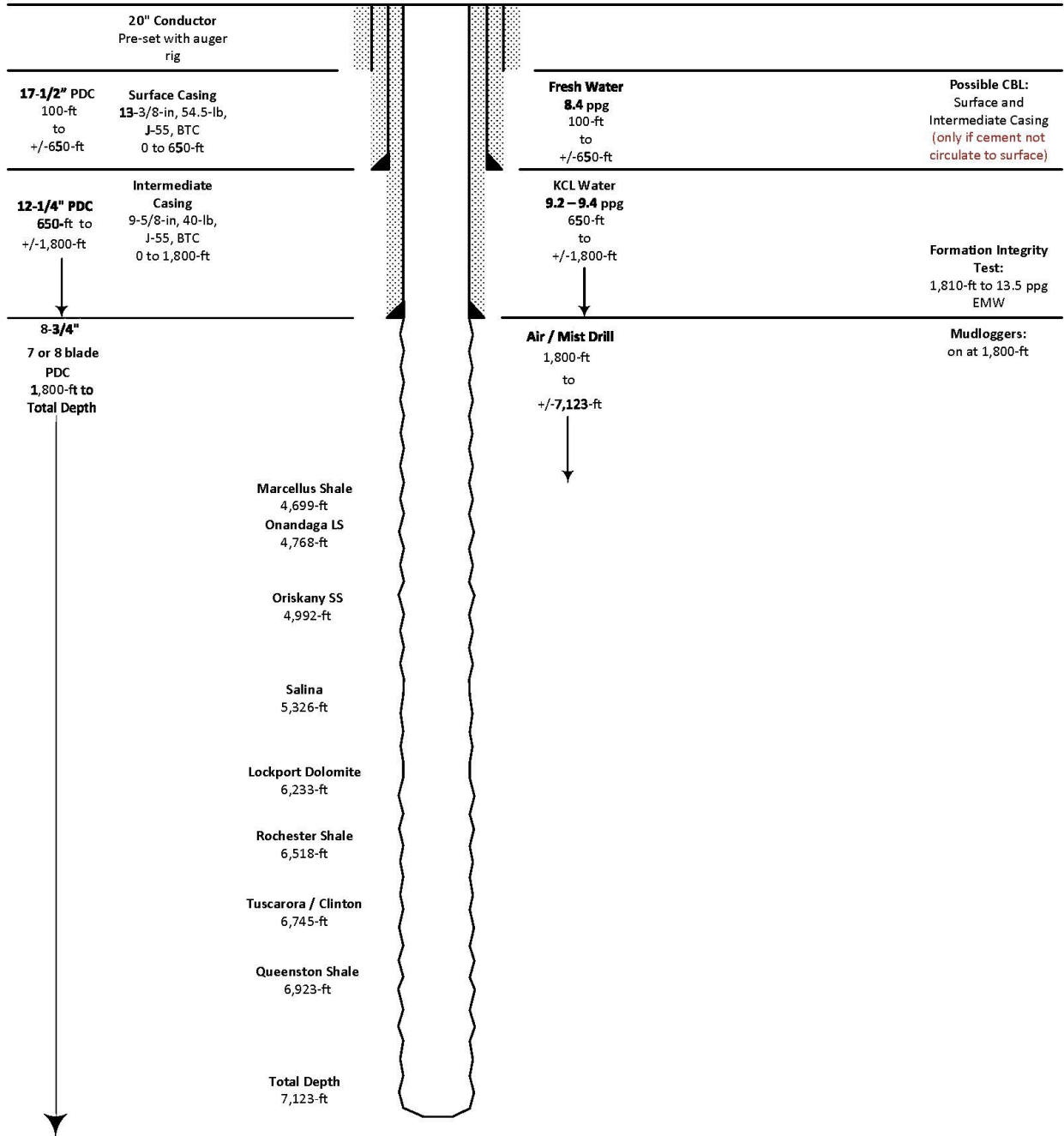
Hancock Co., WV

## Well Information

API No:  
AFE No:  
Permit No:  
Rig:  
Elevation:  
SHL / BHL:  
911 Address:

## Contact Information

Projeo Engineer:  
Rock Oak Engineer:  
Wellsite Supervisor:  
Wellsite Supervisor:  
Wellsite Supervisor:  
Rig Email:  
ODNR Inspector:





# TB2-UOB-19

Harrison Co., OH

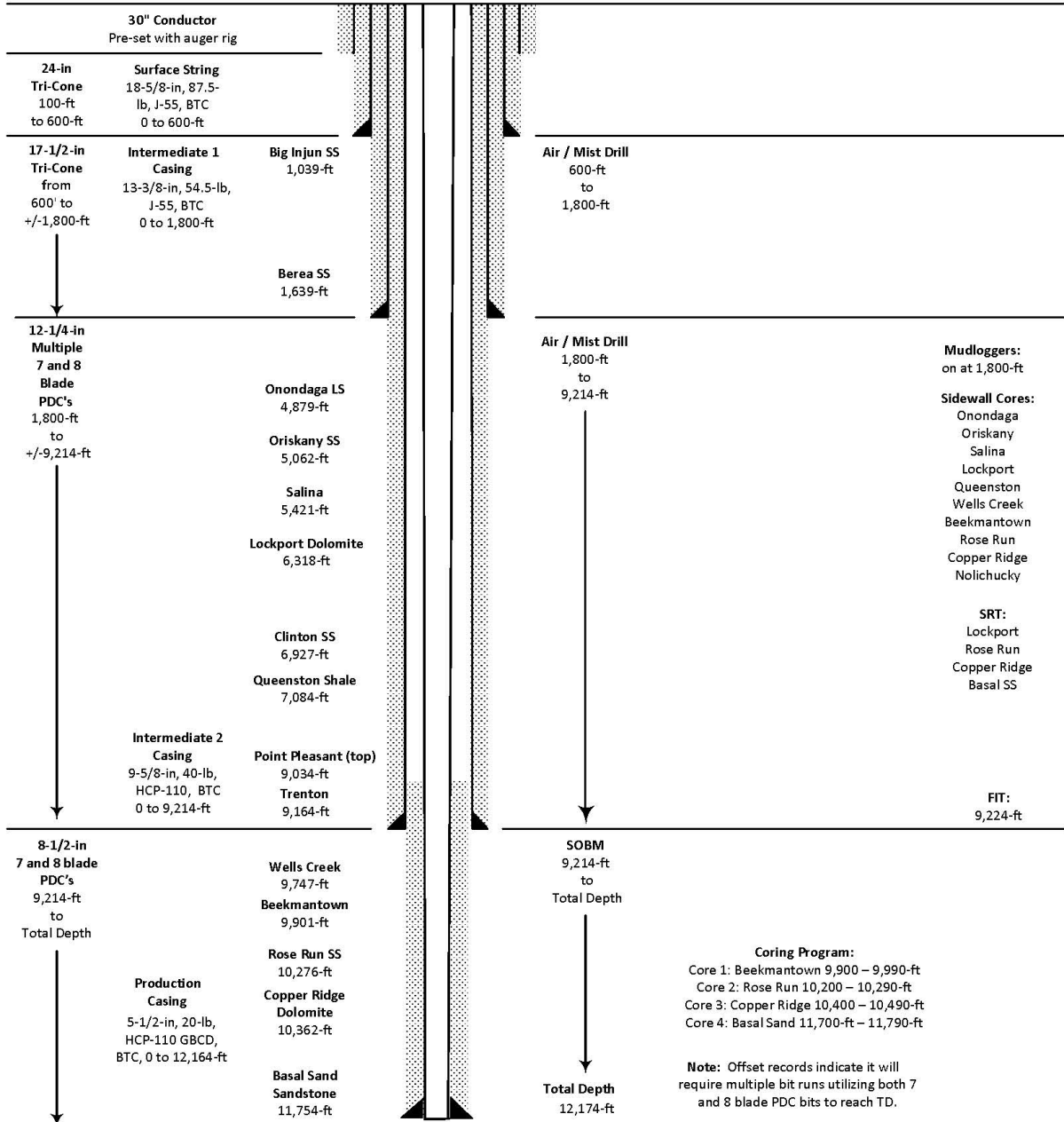
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## Contact Information

Projeo Engineer:  
Rock Oak Engineer:  
Wellsite Supervisor:  
Wellsite Supervisor:  
Wellsite Supervisor:  
Rig Email:  
ODNR Inspector:



## Attachment 2

### RFP Questionnaire Form

1. What are your organization's core values?
2. How does your organization value health & safety?
3. How does your product/service create an environmental impact?
4. How does your organization value stewardship?
5. What is your experience working in the carbon capture and underground storage industry?
6. What is your experience working with industrial facilities?
7. What is your experience related to DBA/DBRA Compliance?
8. How does your product/service differentiate you from others?
9. How do you manage and retain key personnel crucial for a project like this?
10. List any previous experiences with similar projects?

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11. How would you manage social responsibility for this project?

12. Please list any exceptions or deviations to the RFP requirements, terms and conditions, or any requirement:

13. If applicable, please list all subcontractors you plan to use to provide the service (Company name and service):

14. Confirm acceptance to contract flow downs: ☐Yes ☐No

15. Please provide the Cybersecurity Point of Contact and Documentation:

16. Provide your Unique Entity ID (UEI) number:

## CERTIFICATION

By submitting this form, I certify that:

1. I have thoroughly reviewed, fully understood, and accepted all requirements, terms and conditions set forth in this request for proposal (RFP) and the documents referenced and attached. I further acknowledge that my submission constitutes a binding offer and agrees to be fully bound by all provisions contained therein without exception, unless explicitly stated otherwise in the proposal.
2. The information provided in the proposal is accurate and complete to the best of our knowledge.
3. All aspects of this proposal will remain confidential and will not be disclosed to unauthorized parties.
4. Any misrepresentations or false statements contained in this submission may result in immediate disqualification.

Company Name:\_\_\_\_\_

Authorized representative Name:\_\_\_\_\_

Authorized Representative Title:\_\_\_\_\_

Authorized Representative Signature:\_\_\_\_\_

Date:\_\_\_\_\_